

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 614  
Webb Hall, Room 081, Mattoon, IL  
February 12, 2018

**Minutes**

**Call to Order.**

Chair Storm called the February 12, 2018, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in Webb Hall, room 081, Mattoon.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Ms. Doris Reynolds, Vice Chair; Mr. David Storm, Chair; Mr. Mike Sullivan and Mr. Charles Meaker, Student Trustee.

**Trustees Absent:** Mr. Bruce Owen and Ms. Meg Steward.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services; and members of the staff, community and media.

**Approval of Consent Items.**

Trustee Sullivan moved and Trustee Cadwell seconded to approve the following consent items:

1. Approval of Minutes of January 8, 2018, Regular Meeting.
2. Approval of Agenda of February 12, 2018, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses.

This information was presented by College administration for approval with full assurance by management they were prepared in good faith to follow all applicable laws and Board policy. Summary and bills include:

Education Fund	\$	422,887.35
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Building Fund	\$	119,990.12
Site & Construction Fund	\$	-
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	101,903.45
Restricted Purposes Fund	\$	72,216.78
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	60,524.68
Student Accts Receivables	\$	639,632.65
Total	\$	1,417,155.03

For details of bills refer to:

[http://www.lakeland.cc.il.us/col/board\\_minutes/download.cfm](http://www.lakeland.cc.il.us/col/board_minutes/download.cfm)

4. Destruction of Tape Recording of August 8, 2016, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

**Committee Reports.**

**ICCTA/Legislative.**

Trustee Sullivan highlighted legislative updates shared during a recent Illinois Community College Trustees Association (ICCTA) teleconference. Trustee Sullivan noted the regional ICCTA meeting to be held in Danville on March 6, 2018 and Legislative Lobby Day to be held in Springfield on April 18, 2018. Trustee Sullivan expressed his opinion that, due to considerable anticipated change to the higher education landscape, Lake Land must continually strategize to innovate and be a community college leader for academic and service offerings. Dr. Bullock was asked what the Trustees might do to foster a culture of innovative thinking to keep advancing the College's academic programs and service offerings. Dr. Bullock said the Trustees' ongoing support and encouragement for staff to implement new and innovative student services, academic offerings, teaching methods and modalities, etc. is critical to fostering a culture of innovation, along with a willingness for the Board to accept that not all new initiatives will be successful. Following significant discussion on this topic, Trustees agreed to conduct a retreat later in the spring focused on academic program innovation.

**Resource & Development.**

Trustee Reynolds, committee chair, said the committee had not met since the last regular Board meeting and she had no report at this time.

### **Finance.**

Trustee Deters, committee chair, said the committee had not met since the last regular Board meeting and she had no report at this time.

### **Buildings & Site.**

Board Chair Storm, on behalf of Trustee Owen, said the committee had not met since the last regular Board meeting and he had no report at this time.

### **Student Report.**

Student Trustee Meaker highlighted recent events hosted by the Student Ambassadors and Student Government Association. He also noted their participation to support recently held Laker Visit Days for the recruitment of potential new students.

### **President's Report.**

Dr. Bullock said:

- As we continue the celebration of our 50th Anniversary, we have a great initiative planned for the month of March to recognize the strong business – Alumni connections we have in our communities. We are asking all businesses in the district to show their Laker Pride by identifying the Lake Land College Alumni who work in their place of businesses. Those businesses that get in touch with the College will receive small Lake Land College Alumni buttons for the Alumni to wear during the month of March. The Alumni staff and Alumni Association Board members will deliver the pins to the businesses and take a photo that we will share on social media.
- The FY 2016-2018 Strategic Plan Mid-Year Report to the Lake Land College Board of Trustees is now available for review. To date, we are meeting expected outcomes or have realized achievement for 88 percent of the 107 strategies, with 57 strategies completed and 38 strategies meeting progress targets. The remaining 12 percent have been placed on hold (three strategies), abandoned (seven strategies), or not meeting progress targets (two strategies). Additionally, we have achieved our goals for 13 of the 17 HLC-related strategies and we are meeting progress targets for the remaining four strategies.
- To date, the College has received 77.7% of the FY 2017 state credit hour reimbursement and equalization appropriation (received \$8.1 million of \$10.4

million appropriated), and 73.2% of FY 2018 appropriations (received \$6.4 million of \$8.7 million appropriated).

- The College has also received 89.5% of the FY 2017 funding for Illinois Department of Corrections and Illinois Department of Juvenile Justice programs (received \$5.4 million on \$6.1 million invoiced). All invoiced funds for FY 2018 remain outstanding.

### **Business Items.**

### **Non-action Items.**

### **Faculty Focus on Advancing Student Success.**

Trustees heard a presentation from Ms. Rakhsha Nasseripour, Physics Instructor, regarding models for providing pre-engineering internships with local industry.

### **Preparations for Nov. 2018 Higher Learning Commission Comprehensive Evaluation Site Visit.**

Trustees heard an update from Ms. Kathy Black, Business Division Chair and Business Instructor, and Ms. Emily Ramage, Director of Grants and Academic Operations, regarding numerous efforts underway by the administration to prepare for the November 5-6, 2018 comprehensive evaluation site visit by HLC.

### **Spring 2018 Tenth Day Enrollment Summary.**

Dr. Tina Stovall, Vice President for Student Services, presented highlights of the Spring 2018 enrollment summary.

### **Calendar of Events.**

Trustees received a calendar of upcoming events. Dr. Bullock highlighted the Ag Banquet to be held Feb. 22, 2018, and plans for the May 11, 2018, Commencement in which former surviving trustees will be invited to participate in various events that day. Trustee Reynolds highlighted the Foundation Scholarship Reception to be held April 12, 2018.

### **Correspondence.**

Trustees reviewed one item of correspondence.

### **Action Items.**

**Approval of Proposed Revisions to Eight Board Policies Including:**

- a. **05.04.08 – Bereavement Leave.**
- b. **05.04.09 – Leave for Jury Duty or Court Attendance.**
- c. **05.04.13 – Military Leave.**
- d. **05.04.14 – General Leave of Absence without Pay.**
- e. **05.04.15 – Absence Due to Inclement Weather.**
- f. **05.04.16 – Sabbatical Leave for Administrators.**
- g. **05.04.18 - Discipline and Suspension, Demotion or Dismissal for Cause.**
- h. **05.04.21 – Vacations.**

Dr. Bullock said that proposed revisions of the above-listed eight policies were presented to the Board during the January 2018 regular Board meeting as first reading for initial consideration and that the administration has received no requests for additional changes since that time.

Trustee Reynolds moved and Student Trustee Meaker seconded to approve as presented proposed revisions to eight Board Policies in section 5 to add reference, where appropriate, to Department of Juvenile Justice contracts.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of Planned Retirement Requests.**

Trustees heard a recommendation from Dr. Bullock and Mr. Bryan Gleckler, Vice President for Business Services, for the Board to approve requests by three employees requesting participation in the College’s planned retirement program. Trustees reviewed the names and job positions of the employees requesting acceptance into the College’s planned retirement program.

Trustee Deters moved and Trustee Reynolds seconded to approve participation in the College’s planned retirement program for three employees as follows:

<b>Faculty</b>	<b>Effective Date</b>
John Gentry	December 31, 2021

<b>Supervisory</b>	<b>Effective Date</b>
Karla Miller	December 31, 2021

<b>Paraprofessional</b>	<b>Effective Date</b>
Cathy Montgomery	May 31, 2022

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Acceptance of Reporting of December 2017 Financial Statements.**

Trustees reviewed the December 2017 Financial Statements and a memorandum from Mr. Bryan Gleckler, Vice President for Business Services, highlighting variances for the statements. Trustees also reviewed corresponding monthly financial spreadsheets which provide a summary of all operational expenditures year to date as compared to budgeted amounts, a salary and benefits summary with FY 2018 projected final spending levels, and year to date spending through December 2017 for the College's other funds (Funds 3, 4, 5, 6, 11 and 12). Mr. Gleckler highlighted significant variances on the spreadsheets.

[Trustee Cadwell left at 7:04 p.m. and returned at 7:10 p.m.]

Trustee Deters moved and Trustee Sullivan seconded to approve the December 2017 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of Recipient of Distinguished Service Award.**

Trustees heard a recommendation from Dr. Bullock to posthumously name Dr. Robert Luther as this year's recipient of the Distinguished Service Award. Dr. Bullock said that, with Board approval, Dr. Luther's selection for this award will be recognized during the College's upcoming Commencement ceremony.

Trustee Sullivan moved and Trustee Deters seconded to approve the posthumous naming of Dr. Robert Luther as the recipient of the 2018 Distinguished Service Award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of Recipient of Alumnus Achievement Award.**

Trustees reviewed a recommendation from Mr. Dave Cox, Director of Alumni Relations and Annual Giving, to name Ms. Cari Rincker as this year's recipient of the Alumnus Achievement Award. Dr. Bullock said that, with Board approval, Ms. Rincker will be honored with this award during the College's upcoming Commencement ceremony.

Trustee Reynolds moved and Trustee Sullivan seconded to approve the naming of Ms. Cari Rincker as the 2018 Alumnus Achievement Award recipient.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Approval of Retiree Wall of Fame Inductees.**

Trustees reviewed a recommendation from Mr. Cox to name Ms. Kathleen Doehring, Mr. Thomas Kerkhoff, and Mr. Benny Ragle as this year's recipients for the Retiree Wall of Fame award. Trustees heard Dr. Bullock's recommendation for this selection as well, and he said, with Board approval, these three individuals will be honored with this award during the College's upcoming Employee Recognition event.

Trustee Sullivan moved and Trustee Reynolds seconded to approve the induction of Ms. Kathleen Doehring, Mr. Thomas Kerkhoff, and Mr. Benny Ragle to the Retiree Wall of Fame.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Approval of Intergovernmental Agreement with Joliet Junior College Dist. No. 525 for Educational Services with IDOC.**

Trustees heard a recommendation from Dr. Bullock for the Board to approve the above-referenced Agreement. Dr. Bullock said that the Board has already approved the College's contract with the Illinois Department of Corrections (IDOC) for Lake Land to provide educational services at an IDOC correctional facility located in College District No. 525 and that approval of the Intergovernmental Agreement will formalize the prior verbal agreement between Lake Land College and College District No. 525.

Trustee Deters moved and Trustee Sullivan seconded to approve as presented the Intergovernmental Agreement with Joliet Junior College District No. 525 for Lake Land College to provide educational services at an Illinois Department of Corrections facility located in District No. 525.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Approval of Bid for Catalog Printing.**

Trustees heard a recommendation from Dr. Stovall for the Board to approve a bid from Data Reproduction Corporation of Auburn Hills, Michigan, to print the 2018-2020 Lake Land College Catalog. Trustees reviewed the bid tabulation sheet.

Trustee Deters moved and Trustee Reynolds seconded to approve as presented the bid from Data Reproduction Corporation of Auburn Hills, Michigan, in the amount of \$15,425.00 to print the 2018-2020 Lake Land College Catalog.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Declaration of Equipment as Surplus.**

Trustees heard a recommendation from Mr. Gleckler for the Board to declare three Air Clean Vent Hoods as surplus items. Trustees learned these items are no longer needed due to a renovation of the Chemistry Lab.

Trustee Sullivan moved and Trustee Cadwell seconded to declare three Air Clean Vent Hoods as presented as surplus items and authorize the administration to dispose of these items in a manner most beneficial to the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Acceptance of CTE Improvement Grant.**

Trustees heard a recommendation from Mr. Jon Althaus, Vice President for Academic Services, to accept a Career and Technical Education Leadership Improvement Grant award from the Illinois Community College Board. Trustees learned that with this award the College will act as a sponsor for the US Department of Labor's Registered Apprenticeship programs, the College will oversee at least 30 new apprenticeships in both the Production Technician and



the Plastics Manufacturing programs, and the College will also begin recruiting students for registered apprenticeships in the field of finance.

Trustee Reynolds moved and Student Trustee Meaker seconded to accept as presented a Career and Technical Education Leadership Improvement Grant in the amount of \$42,762.55 from the Illinois Community College Board.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

### **Approval of Remodel and Expansion of Child Care Lab for Administration.**

Trustees heard a recommendation from Dr. Bullock and Mr. Gleckler for proceeding with the remodel and expansion of the current Child Care Lab to accommodate the College's administrative staff and add dedicated Board of Trustees meeting space. Trustees reviewed a proposed design and layout for the facility and learned the administration has engaged the services of The CTS Group of St. Louis, Missouri, for the preliminary design and cost estimate for the project. Trustees also learned that the administration will submit a request to the Board in March 2018 for approval of an addendum to the existing contract with CTS to include a final design for the work proposed for this building, making the necessary connections to convert the heating and cooling to geothermal, and accommodating the project management work that CTS will provide on the Luther Student Center expansion and renovation, including fully converting that building to the College's geothermal system as well. Mr. Gleckler said that based on initial CTS estimates, the total turn-key preliminary budget for the Child Care Lab renovation and expansion totals \$1,764,490 and that the estimated project completion date is December 2018.

Dr. Bullock said the administration is considering a recommendation for naming the renovated facility as the "Board and Administration Center." There was no expressed disagreement to this suggestion.

Trustee Deters moved and Trustee Cadwell seconded to approve as presented the College moving forward with the remodel and expansion of the current Child Care Lab to accommodate the College's administrative staff and add dedicated Board of Trustees meeting space.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Accept Proposal for Architectural and Engineering Services for Luther Student Center Renovation and Expansion Project.**

Trustees heard a recommendation from Dr. Bullock and Mr. Gleckler for the Board to accept a Proposal for Architectural and Engineering Services from Legat Architects of Chicago for the Luther Student Center Renovation and Expansion Project. Trustees reviewed the Proposal which details the fee for services structure.

As previously discussed with the Board last October and November, Trustees were reminded that the proposed expansion of the Luther Student Center has been significantly scaled back since the College began working with Legat on the design of the addition. Trustees learned that with the changes, Legat's Proposal is now based on a total project budget of \$12 million, including renovating the Child Care Lab to move administrative staff from the Student Center. However, Legat's scope of services will be confined to projects specific to the Luther Student Center renovation or expansion. Trustees also learned that a future proposal will be brought to the Board at a later date for connecting the existing Student Center building to our geothermal system and replacing the rooftop air handling units and that this additional project request is estimated to cost less than \$2 million.

Mr. Gleckler said that utility work to launch the project is scheduled to begin this summer and that the proposed and aggressive project timeline specifies a completion date of August 2019. Trustee Deters asked the administration to consider vendor/contractor incentives for timely completion.

Trustee Sullivan moved and Trustee Deters seconded to approve as presented the Proposal from Legat Architects, Inc. of Chicago, Illinois, for the architectural and engineering services for the Luther Student Center Expansion and Renovation Project with a fee for service structure as outlined in the Proposal.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of Resolution No. 0218-008 Expressing Official Intent regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the District.**

Trustees reviewed details of the above-referenced Resolution and heard a recommendation from Dr. Bullock and Mr. Gleckler for Board approval of this Resolution so that the College may be reimbursed for any cost it incurs between now and when the College issues bonds for the renovation/construction projects and architectural fees noted in the two previous agenda items.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented Resolution No. 0218-008 - Expressing Official Intent regarding Certain Capital Expenditures to be Reimbursed

from Proceeds of an Obligation to be Issued by the District. A full and complete copy of the Resolution is attached to and part of these minutes.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of General Leave of Absence without Pay Request by a Career Technology Instructor at Southwestern Illinois Correctional Center.**

Trustees reviewed a request by Ms. Abigail Kerkhoff, a Career Technology Instructor at Southwestern Illinois Correctional Center, for a general unpaid leave of absence from January 26, 2018, to approximately February 25, 2018. Trustees heard a recommendation from Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, to approve her request as presented.

Trustee Reynolds moved and Trustee Sullivan seconded to approve the request for a general leave of absence without pay by Ms. Abigail Kerkhoff, a Career Technology Instructor at Southwestern Illinois Correctional Center, for the period beginning January 26, 2018 and ending on or before February 25, 2018.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Approval of Human Resources Report.**

Trustees reviewed the proposed Human Resources Report.

Trustee Reynolds motioned and Trustee Cadwell seconded to approve the following Human Resources Report:

**The following employees are recommended for leave**

Dogwiler, Gregg	FMLA (Intermittent)	01/15/2018
Kerkhoff, Abigail	FMLA	01/23/2018-01/25/2018

**Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
McCombe, Joshua	Tech Team Volunteer	01/02/2018

Primary Position is College Work Study-Business

**Part-time**

Abernathy, Caleb	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	01/08/2018
Abernathy, Caleb	Tutor - Associate Community Education Primary Position is Tutor - Student Lrng Asst	01/08/2018
Carpenter, Nathan	Tutor-Disability Services - Student Primary Position is Chemistry Lab Student Asst	01/17/2018
Carpenter, Nathan	Tutor-Student Community Education Primary Position is Chemistry Lab Student Asst	01/17/2018
Carpenter, Nathan	Tutor - Student Learning Assistance Primary Position is Chemistry Lab Student Asst	01/17/2018
Fitzgerald, Andrew	Adjunct Faculty Technology Division Primary Position is Adult Ed Adjunct Faculty	01/08/2018
Huang, Hsin Hui	Tutor-Disability Services - Student Primary Position is Counseling - Clerical Worker	01/08/2018
Huang, Hsin Hui	Tutor-Student Community Education Primary Position is Counseling - Clerical Worker	01/08/2018
Huang, Hsin Hui	Tutor - Student Learning Assistance Primary Position is Counseling - Clerical Worker	01/08/2018
Jobe, Bryan	Tutor-Associates-Disability Services Primary Position is Tutor – Associate Lrng Asst	12/18/2017
Jobe, Bryan	Tutor - Associate Community Education Primary Position is Tutor – Associate Lrng Asst	12/18/2017
Rothrock, Brett	Bookstore Rush Worker Primary Position is College Work Study-Business	12/13/2017
Walk, Aaron	Adjunct Faculty Social Science Primary Position is Adj Faculty Social Science	01/08/2018

**Part-time - Grant Funded**

Abernathy, Caleb	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	01/08/2018
Carpenter, Nathan	Tutor-Student Carl Perkins Primary Position is Chemistry Lab Student Asst	01/17/2018
Huang, Hsin Hui	Tutor-Student Carl Perkins Primary Position is Counseling - Clerical Worker	01/08/2018
Jobe, Bryan	Tutor - Associate Carl Perkins Primary Position is Tutor - Associate-Lrng Asst	12/18/2017
Plummer, Teresa	Pathways Substitute Instructor Primary Position is Adult Education Instructor	01/19/2018
Shook, Ciara	Pathways Substitute Instructor Primary Position is Adj Reading Instructor	01/16/2018

**College Work Study**

Switzer, Christopher	College Work Study - Business Primary Position is Pathways Teacher Aid II	01/10/2018
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**End Additional Appointments**

The following employees are ending their additional appointment

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Due, Adam	Tutor	12/08/2017
Janes, Thomas	Tutor	12/08/2017
Satterfield, Ryan	Wind Turbine Tech	01/23/2018
Wolfshoefer, Emil	Wind Turbine Tech	01/23/2018

**New Hire-Employees**

The following employees are recommended for hire

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Carr, William	Tech Team Volunteer	01/02/2018
Coe, Beth	Work and Learn - Trio	01/12/2018
Hendrix, John	Assistant Softball Coach Unpaid Volunteer	01/16/2018
Miller, Ashley	Peer to Peer Assistant- Humanities	01/08/2018
Schisler, Davina	Auxiliary Services Volunteer	01/17/2018

**Full-time**

Blazich, Jerri	Administrative Asst to College Advancement	02/15/2018
Dragovan, Nathaniel	Marketing Specialist	02/13/2018

**Full-time - Grant Funded**

McPherson, Deborah	Correctional Ofc Assistant-Illinois River CC	01/16/2018
Spence, Latrina	Correctional Cosmetology Instructor-Vienna CC	01/02/2018

**Part-time**

Abernathy, Caleb	Tutor - Student Learning Assistance	01/08/2018
Arndt, Toni	Adjunct Faculty Technology Division	01/08/2018
Compton, Daniel	CBI Non-credit Instructor	12/14/2017
Friese, Erin	Bookstore Rush Worker	12/20/2017
Helton, Danelle	Admissions and Records Data Entry Asst	01/16/2018
Howard, Ryan	Adjunct Faculty Humanities	01/08/2018
Huang, Hsin Hui	Counseling - Clerical Worker	01/23/2018
Martinez, Yesica	International Student Ambassador	02/02/2018
Padrick, Lynae	Career Services Assistant	01/05/2018
Stephens, Carolyn	Adjunct Faculty Social Science	01/08/2018

**Part-time - Grant Funded**

Adams, Ashley	Adjunct DOC College Funded Instructor	01/08/2018
Calderini, Chris	Adjunct DOC College Funded Instructor	01/08/2018
Dial, John	Adult Education Instructor	01/23/2018
Metzger, Teresa	BNA Clinical Instructor Adult Education	01/08/2018
Morris, Brittany	Outreach Advisor/Mentor, TRIO Destination	11/15/2017

Newton, Dana	Adjunct DOC College Funded Instructor	01/08/2018
Plummer, Teresa	Adult Education Instructor	01/08/2018
Wildman, Rebecca	Adjunct DOC College Funded Instructor	01/08/2018

**College Work Study's**

Beck, Jillian	College Work Study – Math/Science	01/08/2018
Graham, Beth-Anne	College Work Study - Business	01/10/2018
Maxey, Macey	College Work Study - Early Childhood Edu	01/08/2018

**Terminations/Resignations**

**The following employees are terminating employment**

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Ashcraft, Coartnee	Work and Learn - Adult Education	01/22/2018
Clinton, Melinda	Asst Softball Coach Unpaid	01/29/2018
Clinton, Wayne	Asst Softball Coach Unpaid	01/29/2018
Morris, Cody	Peer to Peer Assistant - Ag	01/25/2018
Porter, Amory	Asst Softball Coach Unpaid	01/29/2018
Schnell, Pennie	Auxiliary Services Volunteer	12/22/2017
<b>Full-time</b>		
Bradford, James	Corr Commercial Cooking Instr- IYC Harrisburg	01/16/2018
Davis, Brian	Corr Horticulture Instr- IYC Harrisburg	02/16/2018
<b>Part-time</b>		
Bolin, Marletta	Allied Health BNA Clinical Instr	12/17/2017
Bucher, Michael	Adj Faculty Math/Science	01/10/2018
Cheung, Ho Hon	International Stu Ambassador	12/31/2017
Darimont, Lynn	Adj Reading Instructor	12/17/2017
Efe, Efehan	International Stu Ambassador	12/31/2017
Freeman, Shawn	Adj Doc College Funded Instr	01/03/2018
Gruner, Stephanie	Humanities Unpaid Intern	01/11/2018
Hallett, Trevor	Athletic Trainer	01/29/2018
Huang, Hsin Hui	Counseling - Clerical Worker	12/31/2017
Kwong, Kin Yuen	International Stu Ambassador	12/31/2017
Miller, Danelle	Adj Faculty Math/Science	12/17/2017
Moore, Gerald	Adj Faculty Math/Science	01/10/2018
Patel, Palak	Tutor - Student Lrng Asst	12/08/2017
Pfafman, Tessa	Adj Doc College Funded Instr	12/14/2017
Ray, Zoe	Tutor - Student Lrng Asst	12/13/2017
Rohlinger, Marion	Adj Faculty Math/Science	01/10/2018
Thompson, Bryan	Adj Faculty Math/Science	01/10/2018
Tiffin, Andrea	Allied Health LPN Sub Instructor	12/08/2018
Von Kamecke, Alexandria	Groundskeeper	01/24/2018
Walker, Amanda	Counseling - Student Worker	12/21/2017

**College Work Study's**

Bannick, Brittany	College Work Study-Counseling	12/21/2017
Haworth, Konnar	College Work Study-Physical Plant	01/23/2018
Lye, Terry	College Work Study-College Advancement	12/23/2017
Minard, Tristin	College Work Study-Physical Plant	01/23/2018
Mumaw, Shayla	College Work Study-Business	12/08/2017
Swartz, Jesse	College Work Study-Business	12/08/2017

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, Storm and Sullivan. No: None.

Absent: Trustees Owen and Steward. Student Advisory Vote: Meaker voted yes.

Motion carried.

**Other Business. (Non-action)**

There was no additional discussion.

**Adjournment.**

Student Trustee Meaker moved and Trustee Cadwell seconded to adjourn the February 12, 2018, meeting of the Lake Land College Board of Trustees at 7:36 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
/s/Mr. Dave Storm, Board Chair

\_\_\_\_\_  
/s/Ms. Ann Deters, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.

[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)